



Local Offer

How does The Treehouse Club know if young children need extra help and what should parents/carers should do if they think their child may have SEND?

The Treehouse Club treats each child as an individual and we recognise that each child learns at different rates and in different ways. Each child is allocated a Key Person who will be responsible for that child's development.

On our Registration Form you will be asked to specify any special educational needs or disabilities you know your child has. We will then discuss this with you before your child starts. You will also be asked to complete an "All About Me" Form which will detail anything you feel will help us care for your child. We offer Settling-In Visits before your child starts with us, during which you and your child will spend time with their Key Person to help them get an overall picture of your child and to settle your child in to the Pre-School.

Through the use of observations and planning for your child's next steps we are able to identify any areas where your child may need additional help and/or support which we will share with you, and with consent we will contact other professionals if required. Your child's learning and development progress is regularly monitored through our online Learning Journals that are updated weekly.

If you have any concerns about your child, you should speak to your child's Key Person first. They will in turn inform the Pre-School Manager and SENCO as appropriate and a meeting will be arranged to determine the next course of action.

How does The Treehouse Club support young children with SEND?

We have our own designated SENCO (Special Educational Needs Co-ordinator) who has undergone extra training in all areas of additional needs and who the staff and parents can go to for advice and support. All our Pre-School staff are either fully qualified with at least a Level 3 Early Years qualification, or are currently studying for qualifications. A large number of our Staff are trained in Paediatric First Aid and all our Staff have been trained to at least Level 1 in Safeguarding. We provide further training in a variety of areas for all Pre-School staff on a regular basis, both in-house and externally. If needed, further training will be sought and accessed to support an identified SEND.

The SENCO works alongside the child, their parents, Key Person and Pre-School Manager to access the appropriate support for the child and family and put plans in place to support the child whilst at the Pre-School. Observations from the Key Person & SENCO are sensitively shared with parents and actions for moving forward agreed. If it is agreed additional support is needed a One Plan will be put into place. One Plans focus on child centered planning and outcomes and they are regularly reviewed with you and updated as required.

We may also be able to apply for additional grants and funding to support your child whilst in our care, ranging from providing specialist resources and equipment, to providing targeted intensive one-to-one support with a staff member.

How does The Treehouse Club support the wellbeing of, and provide learning and development opportunities for individual children with SEND?

We are a fully inclusive Setting able to meet the needs of children with special education needs or disabilities. Although we are in Norsey Woods we have an accessible building with parking right outside and the Easy Access Trails enable everyone to enjoy the woods. Inside the Pre-School we provide a learning environment that is accessible for all and easily adaptable, including disabled toilet facilities. Additional risk assessments are carried out on all children for all areas within the Pre-School that they access taking into account their additional need/disability.

We treat each child as an individual and we recognise that each child learns at different rates and in different ways. So each child's learning and development is on an individual basis carried out daily by your child's Key Person who personally monitors your child's development and plans for their next steps accordingly. Your child's Key Person and SENCO will work together to ensure the environment, activities and routines support your child's needs. They will communicate with the rest of the staff to provide consistency and understanding within our team.

All children are included in any Pre-School trips regardless of needs. Parents are informed of any planned trips and risk assessments are completed before the trip.

What specialist services and expertise can be accessed by The Treehouse Club?

We work closely with external agencies such as the Area SENCO, Speech and Language Therapists and the Local Children's Centre to provide the best possible care for each individual child. We will always ask for your permission before seeking external support. Our SENCO is always available to provide information and guidance about specialist information and other services in the local area.

How does The Treehouse Club work in partnership with parents/carers?

We recognise that you as parents/carers are a child's first educator and that working in partnership with parents is important to enable us to provide a happy, caring and stable environment for children and their parents. We want parents to be active participants in the Pre-School and encourage them to share achievements attained at home and contribute to the child's online learning journal (which is available online to parents at all times). Your child's Key Person is always available for discussions and can also be messaged privately through the online learning journal. We have regular Parent's Evenings and actively seek parental input for the range of topics and activities we cover in the Pre-School. The Key Person and SENCO will strive to ensure that the views, wishes and feelings of you and your child are central to the support your child receives.

How does The Treehouse Club prepare and support children with SEND when transferring to school?

When your child is moving on to school, we invite the teachers from the local primary schools into the Setting to meet the children and talk to their Key Person. We also provide a report and a copy of your child's online journal, as well as completing any paperwork that the schools may request. Our SENCO will liaise with the school SENCO's to ensure that all information is passed on and that everyone is fully aware of the needs of your child.

Who can you contact for further information?

If you would like to discuss your child prior to them starting with us then please contact our SENCO, Jayne Golding, on 01277 656921 or email admin@thetreehouseclub.co.uk

Further information can also be accessed from the Essex Local Offer Website:
<http://www.essexlocaloffer.org.uk/>

The local Children's Centres have Family Link Workers who can support families with all processes at home and within the setting. They can help with forms, computer/internet access and guidance on when to access support and funding.